



Statement of Qualifications Submittal Form for Sanitary Sewer Capacity Analysis

This submittal form will be used to provide information for the unranked service category of **Sanitary Sewer Capacity Analysis** which includes, but is not limited to the following areas of expertise: professional engineering, hydraulic modeling, land surveying, land use planning, sewer flow calculation, inflow & infiltration investigation, Capital Improvement Program (CIP) planning, sewer master planning, and flow monitoring.

Firms must perform a majority of the work in this category with in-house staff under direction of a Registered Professional Engineer licensed in the State of Nevada in order to be qualified as a service provider in this category.

This form must be completed and submitted according to the guidelines set forth in the "Request for Statement of Qualifications". Any manipulation of this form is forbidden and may result in disqualification.

I. Company Information

Company Name: _____

Company Address (office location where work for this service will be performed):

Primary Contact Name: _____

Title: _____

Phone Number: _____

Email: _____

II. Firm Registration

Is your firm currently registered with Nevada Board of Professional Engineers and Land Surveyors?

III. Subconsultants

List the types of work relevant to this service category for which you may engage subconsultants. The response is limited to the space provided below.

IV. Company Overview and Expertise

Response is limited to the space below.

V. Key Personnel

Identify a project manager and team members for this service category that are anticipated to work on the City of Reno project(s). Provide a brief narrative of their relevant qualifications and experience. You may list up to five (5) additional current key personnel with experience specifically relevant to this service category. The City may re-evaluate firm qualification prior to selection based on any personnel changes to the original SOQ submittal. Responses are limited to the spaces provided below.

Project Manager or Team Leader Name and Title _____

Professional License Number/State _____

Home Office Location (City, State) _____

Length of Employment at this Company _____

Qualifications, Experience, and Certifications

1. Employee Name and Title _____

Professional License Number/State _____

Home Office Location (City/State) _____

Length of Employment at this company _____

Qualifications, Experience, and Certifications

2. Employee Name and Title _____

Professional License Number/State _____

Home Office Location (City/State) _____

Length of Employment at this company _____

Qualifications, Experience, and Certifications

3. Employee Name and Title _____

Professional License Number/State _____

Home Office Location (City/State) _____

Length of Employment at this company _____

Qualifications, Experience, and Certifications

4. Employee Name and Title _____

Professional License Number/State _____

Home Office Location (City/State) _____

Length of Employment at this company _____

Qualifications, Experience, and Certifications

5. Employee Name and Title _____

Professional License Number/State _____

Home Office Location (City/State) _____

Length of Employment at this company _____

Qualifications, Experience, and Certifications

VI. PROJECT EXAMPLES

List up to five (5) projects completed by your company that are relevant to this service category. Each project listed shall have at least one (1) key employee from Section V of this form who either managed or played a key role in the project. Responses are limited to the spaces provided below.

1. Project Name _____

Project Location _____

Start Date _____ Your Company's Total Consultant Fee _____

Complete Date _____ Total Construction Cost _____

Client name and contact information (Include phone number and email address)

List length of sewer system modeled (miles), range of sewer diameters modeled (inches), number of lift stations modeled (pumping rate), number and type of flow meters installed, hydraulic modeling software utilized.

Company's current key employee name and role:

Project Description: Include project overview, sewer flow calculation method, company's role in the project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.

2. Project Name _____

Project Location _____

Start Date _____ Your Company's Total Consultant Fee _____

Complete Date _____ Total Construction Cost _____

Client name and contact information (Include phone number and email address)

List length of sewer system modeled (miles), range of sewer diameters modeled (inches), number of lift stations modeled (pumping rate), number and type of flow meters installed , hydraulic modeling software utilized.

Company's current key employee name and role:

Project Description: Include project overview, sewer flow calculation method, company's role in the project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.

3. Project Name _____

Project Location _____

Start Date _____ Your Company's Total Consultant Fee _____

Complete Date _____ Total Construction Cost _____

Client name and contact information (Include phone number and email address)

List length of sewer system modeled (miles), range of sewer diameters modeled (inches), number of lift stations modeled (pumping rate), number and type of flow meters installed, hydraulic modeling software utilized.

Company's current key employee name and role:

Project Description: Include project overview, sewer flow calculation method, company's role in the project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.

4. Project Name _____

Project Location _____

Start Date _____ Your Company's Total Consultant Fee _____

Complete Date _____ Total Construction Cost _____

Client name and contact information (Include phone number and email address)

List length of sewer system modeled (miles), range of sewer diameters modeled (inches), number of lift stations modeled (pumping rate), number and type of flow meters installed, hydraulic modeling software utilized.

Company's current key employee name and role:

Project Description: Include project overview, sewer flow calculation method, company's role in the project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.

5. Project Name _____

Project Location _____

Start Date _____ Your Company's Total Consultant Fee _____

Complete Date _____ Total Construction Cost _____

Client name and contact information (Include phone number and email address)

List length of sewer system modeled (miles), range of sewer diameters modeled (inches), number of lift stations modeled (pumping rate), number and type of flow meters installed, hydraulic modeling software utilized.

Company's current key employee name and role:

Project Description: Include project overview, sewer flow calculation method, company's role in the project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.